

PROCEDURE FOR TRANSFER OF SHARES

(Only for physical shares)

- 1) Get the Share transfer deed in **form SH-4** duly executed both by the transferor and the transferee.
- 2) The transfer deed should bear stamps according to the Indian Stamp Act and Stamp Duty Notification in force in the State concerned. The present rate of transfer of shares is 25 Paise for every one hundred rupees of the value of shares or part thereof. For this purpose, the value of shares may be ascertained on the basis of rate of the share on stock exchange(s) on the date of execution of transfer deed. Do not forget to cancel the stamps affixed at the time or before signing of the transfer deed.
- 3) The signatures of the transferor and the transferee in the share transfer deed must be witnessed by a person giving his signature, name and address.
- 4) Attach the relevant share certificate or allotment letter with the share transfer deed and deliver the same to Registrar and Share Transfer Agent of the Company i.e Karvy Computershare Private Limited at Karvy Selenium Tower B, Plot No. 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad-500 032 [Tel:+91-40-67161700](tel:+91-40-67161700)
- 5). If all the documents are in order, the shares will be duly transferred and the certificates will be returned to you duly endorsing your name, normally within a fortnight from the receipt of document(s).

.* Please also provide Copy of PAN card of both Transferor and Transferee.

Form No. SH-4
Securities Transfer Form
[Pursuant to section 56 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the
Companies (Share Capital and Debentures) Rules 2014]

Date of execution.....

FOR THE CONSIDERATION stated below the “Transferor(s)” named do hereby transfer to the “Transferee(s)” named the securities specified below subject to the conditions on which the said securities are now held by the Transferor(s) and the Transferee(s) do hereby agree to accept and hold the said securities subject to the conditions aforesaid.

CIN:

Name of the company (in full):

Name of the Stock Exchange where the company is listed, if any:

DESCRIPTION OF SECURITIES:

Kind/ Class of Securities (1)	Nominal value of each unit of security (2)	Amount called up per unit of security (3)	Amount paid up per unit of security (4)

No. of securities being transferred		Consideration received	
In figures	In words	In words	In figures

Distinctive number	From						
	To						
Corresponding Certificates Nos.							

Transferor's Particulars-		
Registered Folio Number	Name (s) in full	Signature(s)

I, hereby confirm that the transferor has signed before me.

Signature:

Name & Address of Witness:

Transferee's Particulars					
Name in full	Father's/ mother's/ Spouse name	Address & E- mail id	Occupation	Existing folio No., if any	Signature
(1)	(2)	(3)	(4)	(5)	(6)

Folio No. of Transferee

Specimen Signature of Transferee

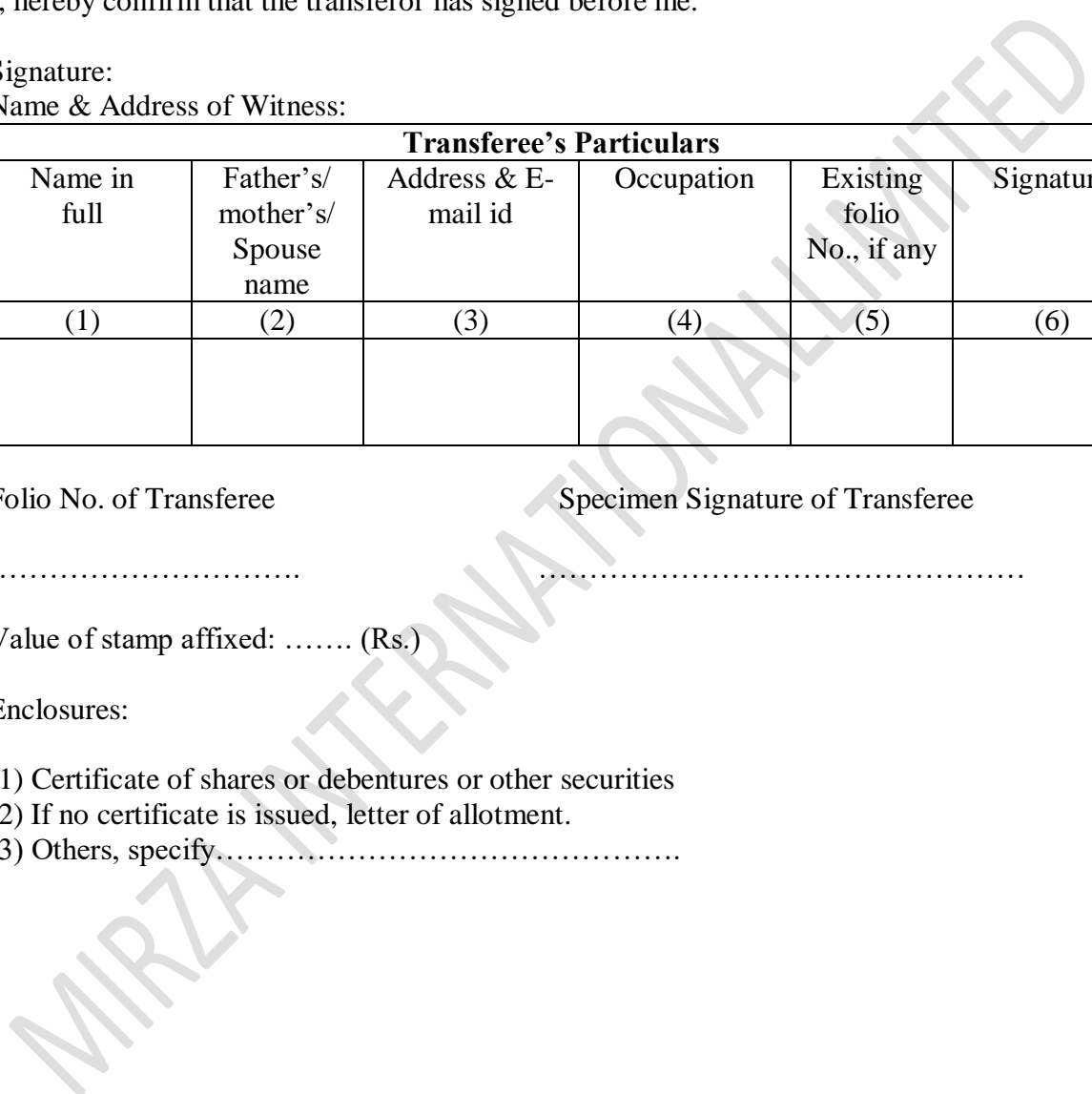
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Value of stamp affixed: (Rs.)

Enclosures:

- (1) Certificate of shares or debentures or other securities
- (2) If no certificate is issued, letter of allotment.
- (3) Others, specify.....



Stamps:

For office use only

Checked by.....

Signature tallied by.....

Entered in the Register of Transfer on vide Transfer No.....

Approval Date.....

Power of attorney/Probate/Death Certificate/Letter of Administration Registered on
..... at

No.....

On the reverse page of the certificate

Name of the Transferor	Name of the Transferee	No. of Shares	Date of Transfer	Signature of Authorized Signatory
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