## PROCEDURE FOR DELETION OF JOINT NAME DUE TO DEATH

- 1. Surviving Shareholder specimen signature duly attested by their Bank Manager (Other than Co-Op bank) on Banks letter head mentioning the bank manager's name, address, code no. and telephone numbers. This certificate should also show your account number and date of your account opened with the attesting authority as per Performa enclosed.
- 2. Copy of Surviving shareholder pan card.
- 3. Copy of latest Proof of address viz., Electricity bill/Water Bill/Telephone bill (not more than 3 months older) or passport/aadhaar copy.
- 4. Copy of death certificate of the deceased holder duly attested by Notary/Gazetted officer.
- 5. Request letter duly signed by the Surviving shareholder.

## TO BE OBTAINED ON THE BANK'S LETTER HEAD

Unit :	Date
Sir/Madam,	
Sub: S	Specimen Signature(s)
I / We request you to record my/our latest	signature(s) for all future references.
Folio No.	
Name(s) of the Share Holder(s)	Specimen Signature(s) of the Share Holder(s)
1	
2	
3	
4	
Bank Account No	
Date of Account Opened	
Attested by	
Signature	
Name and Address of the Bank Manager	
Code No.	(Seal/ Rubber stamp of the Bank)